



भारतीय चावल अनुसंधान संस्थान  
राजेंद्रनगर, हैदराबाद - 500 030  
**ICAR-Indian Institute of Rice Research**  
(formerly Directorate of Rice Research)  
(Indian Council of Agricultural Research)



Rajendranagar, Hyderabad - 500 030; www.icar-iirr.org ; email: director.iirr@icar.gov.in  
Director: 040-24591216/218; Chief Admin Officer: 040-24591321; Fax:040-24591217; email: hoa.iirr@icar.gov.in

F. No:2-29/IIRR-Core/2023

Date: 14.11.2023

**NOTIFICATION**

ICAR – Indian Institute of Rice Research invites applications for temporary position of Young Professional-I on contractual basis.

Sl. No	Name of the position	No. of Position	Monthly Consolidated Emoluments	Qualification
1.	Young Professional-I (IIRR –Core Budget)	03	Rs. 25,000/- per month consolidated	<b>Essential:</b> Any Graduate including B.Com/ BBA/BBS etc (with minimum 60% marks) from a recognized University /college (With minimum one year of experience in Audit & Accounts of any Govt. Organization /PSU / Autonomous body / equivalent). <b>Desirable:</b> Knowledge of IT application, virtual meeting platforms and computer skills (Ms Word, Access, Excel, Power Point, Tally). Proficiency in English and knowledge in ERP/FMS (Accounting software of ICAR) / PFMS. Working knowledge in ICAR Accounting.

Eligible candidates may send their application in the prescribed pro-forma to the e-mail address [saodrr@gmail.com](mailto:saodrr@gmail.com) latest by **28.11.2023 at 5:00 PM** along with the Application form (enclosed in word format), with photograph, self-attested scanned copies of original certificates of educational qualifications, experience certificates, additional qualifications (if any) Aadhar & Pan card to be uploaded as a Single PDF File in the same order as mentioned here.

After screening of the applications, the short listed candidates will be informed about the details of **Walk in interview (Date and Time)** by email/mobile /displayed in the IIRR website.

Original documents will be verified at the time of interview. If any candidate is found to have submitted false claims at later stage, their candidature will be summarily rejected.

**Terms & Conditions**

1. The above position is purely temporary initially for one year and extendable for two more year based on the performance and fund availability

2. If large number of applications is received, the applications will be shortlisted for interview based on additional qualifications and experience.
3. Original documents will be verified at the time of engagement.
4. The interview of eligible, short listed candidates will be held Walk in on the prescribed dates and time which will be displayed in ICAR-IIRR website.
5. The candidates will have to send a soft copy of filled in application form duly signed as per the format annexed, along with the self-attested scanned copies of the original documents of the qualifications and a recent photograph pasted onto the scan application.
6. The selected candidate will be required to produce all the original documents and medical certificate at the time of joining.
7. Only the shortlisted candidates would be interviewed.
8. Concealing of facts or canvassing in any form shall lead to disqualification or termination of such candidates.
9. Mobile Number and E-mail ID must be entered in the prescribed application form; therefore, the applicant must have a valid operative email and mobile number.
10. No Objection Certificate from the present employer is must, if the candidate is already working.
11. The decision of Director would be final and binding in all aspects.
12. AGE LIMIT: The minimum age under Young professional category will be 21 years and maximum 45 years with relaxation as per rules

*S. S. S.*  
14/01/23

**Asst. Admn Officer -Estt**

सहायक प्रशासनिक अधिकारी  
Assistant Administrative Officer  
भाकृअनुप-भारतीय चावल अनुसंधान संस्थान  
ICAR Indian Institute of Rice Research  
राजेन्द्रनगर, हैदराबाद-५०० ३०३ (तेलंगाना)  
Rajendranagar, Hyderabad 500 030. (T.S.)